SIGN

PERMIT APPLICATION

Columbus/Bartholomew County Department of Technical Code Enforcement

Instructions: Print all information in ink. Failure to provide requested information might delay the processing of this application. For assistance call 812-379-1535.

Address: Number	r N-S-E	-W	Street Name	City	
Lot #/ Subdiv	icion:				
Lot #/ Subdiv	isioii.	Lot #	S	ubdivision	-
Owner/Occ	upant	of abov	e location:		
T			· iocation.		
Name:	ast		First	Middle Initial	_
Address:					
	Number	N-S-E-W	Street name	Apt #	
	City		Sı	ate Zip Code	_
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Sign Contra Company Na Contact Pers Company Ac Registration Phone #:	ume: _ on: _ ldress #:	responsi	ble for this	s Permit:	

I, hereby, certify that I have the authority to make the foregoing application, that all accompanying documents (plans and drawings) are accurate and correct; AND that A sign-off sheet will be submitted prior to any electrical work being done. [If work is done before sign-off is submitted to this office a minimum fine of \$100.00 will be assessed the responsible party.] I further certify that the sign(s) installed will be in compliance with the Zoning Ordinances and Building Codes of the City of Columbus and Bartholomew County and the Zoning Compliance Certificate issued for the sign(s) by the Columbus/Bartholomew County Planning Department.

Signature of Contractor

Signature of Owner/Occupant

For Office Use Only
Application #:
Permit #: Fee: \$
Township:
Map & Parcel #:
Subdivision:
ZCC:Zoning:
Released: Denied:
Date://Received by:
Type of Sign to be installed:
□ Wall Signh xw
□ Pylon Sign Total height from grade feet
Sign Dimensions h x w
☐ Monument Signh xw
□ Directional Signh xw
□ Temporary Signh xw
Additional Information:
1. Sign material:
2. Will any electrical work be done?
Yes
□ No
3. Type of illumination (circle appropriate type
Internal External Both
Proposed Electrical Sub-Contractor:
Name:
Lic #:
(sign-off sheet must still be submitted)
Value of proposed Sign(s): \$
Total number of signs:
Total Fee: # X \$60.00 ea. = \$00

Rev.: 02.27.2003DZ



NOTICE

ALL SIGN PERMITS REQUIRE AN INSPECTION. PLEASE CALL THE OFFICE AT 812-379-1535 WHEN THE SIGN WORK IS COMPLETE AND REQUEST A FINAL INSPECTION. THE PERMIT NUMBER WILL BE NEEDED TO REQUEST THE INSPECTION. THANK YOU FOR YOUR COOPERATION.



COLUMBUS/BARTHOLOMEW
Department of Technical Code Enforcement
440 Third St., Room 302 • Columbus, IN 47201

NOTICE

Date: January 24, 2007

To: Sign Permit Applicants

Re: Information Required for Sign Permits

The following information is required to be submitted to obtain a sign permit:

- A sign permit application with all information completed including signatures.
- Copies of the same information that was provided to the Planning Department to obtain the Zoning Compliance Certificate. This should include drawings, dimensions, location, etc. of the approved sign or signs. A site plan (the same as was submitted to Planning) is required for all new freestanding signs.
- Electrical information must be completed on the permit application and an electrician sign-off sheet submitted if electrical work is to be done. This would be required if a new electrical circuit were being installed to the sign. Connecting a sign to an existing properly installed electrical sign circuit would not require a licensed electrician.

This information is necessary to properly issue the permit and to do an inspection of the completed signs. Please contact the Code Enforcement staff if there are questions regarding any of this information.

Electrical Contractor Sign-Off

Columbus/Bartholomew County Department of Technical Code Enforcement 440 Third Street Room 302, Columbus, Indiana 47201 Office 812-379-1535; Fax 812-379-1765

Received by:	
Date Received	
License Current; yes no	
Permit #:	_

at

I,	a Bartholomew County licensed electrical
contractor, accept liability for	
(Address of o	and I will insure that all
work is done in accordance w Bartholomew County Electric	with the National Electric Code, Indiana Electric Codes and Codes and any other applicable codes or regulations.
all times electrical work is be and forfeiture in the event I ar	mew County licensed electrician is required to be onsite as ing performed and that my license is subject to suspension m found in violation of Chapter 5 Article 1 Sec. 5-6 apter 5 Article 3 Sec. 5-129 of the Bartholomew County
I am a duly authorized represe	entative of
	COMP ANY NAME
LICENSE HOLDER'S ORIGINAL SIGNAT	TURE License =
Names and license numbers of all You may attach a current list)	ll licensed employees who may be onsite at any time;